



ODC Network POSITION DESCRIPTION

Title: Summer Nature-Based Educator

Reports to: Summer Program Director and ODC Education Network Manager

Category: Seasonal Contract

*Bilingual English/Other Language Candidates Welcomed to Apply
Candidatos bilingües en inglés/español bienvenidos a aplicar*

Overview: The ODC Education Network provides education, training, and support to local school districts in order to implement high quality nature based education programs. The ODC Network (ODCN) is a nonprofit organization focused on educating children and families about our natural resources, providing educational programming throughout West Michigan. The summer learning program is a camp-like education setting where informal and formal learning experiences are driven through exploration in nature.

Purpose: The Summer Educator will provide a high quality, developmentally appropriate nature-based experience for children ages 4-7 who are enrolled in summer nature based literacy programs with ODCN.

Primary Responsibilities:

Teaching and Evaluating

- Serve as educator for designated sections of program
- Work cooperatively with team to incorporate nature into daily practices
- Facilitate cooperative/interactive approach to planning and teaching within instructional team
- Assure compliance with all relevant governmental rules and regulations
- Be aware of and responsive to best practices within elementary education and literacy
- Collect, analyze, and process data from weekly instruction to drive interventions and support for students

Creating Community

- Ensure that parents are informed and involved in their children's experiences and progress
- Work collaboratively with the ODCN Team
- Help maintain high quality physical facilities and spaces
- Provide adequate and appropriate supervision for children at all times that promotes the safety and well being of child participants.

Supervision

- Provided by Summer Program Director and Education Network Manager

Desired Education/Experience:

- Teaching certificate with elementary, early childhood, ZS endorsement, or Degree in Outdoor Education with teaching certificate preferred but not required
- Background/experience in nature-based instruction, outdoor education, or personal interests in outdoor activities preferred
- Experience in place based, hands-on, or informal learning experiences for elementary students preferred
- Experience in STEM for elementary aged children preferred

Other Skills and Abilities:

- Demonstrated interest in elementary children and literacy
- Interest in nature and being outdoors
- Willingness to spend a significant amount of time outdoors each day, in all types of weather
- Demonstrated good character, responsibility and suitability to meet the needs of children
- Demonstrated ability to work in a team
- Bilingual Qualifications or experience preferred
- Must pass complete background check, including fingerprinting

Physical Demands:

This position requires the following physical activities: pushing, pulling, climbing, walking, standing, squatting, stooping, kneeling, twisting, reaching, sitting, lifting, bending, finger dexterity, grasping, repetitive motions, talking, hearing and visual acuity. The work/teaching is performed indoors and outdoors in most weather conditions.

Schedule

Monday through Thursday 8AM-3PM and Friday 8AM-Noon

Program Dates

4-6 Weeks between June 15 and August 1, 2021 with considerations for 4th of July week being off.

Equipment Operated:

Must be proficient with Microsoft Office applications, Google Suite, and the operation of general office equipment

These job responsibilities represent only the essential and most significant duties of the position. This job description does not exclude other work assignments, directives and responsibilities not mentioned above.

ODC Network Diversity Policy Statement:

The ODC Network is an equal opportunity employer. To read our diversity statement, go to <https://outdoordiscovery.org/wp-content/uploads/2020/11/Diversity-Policy-Statement.docx.pdf>

Eligible Candidates should send their resume and up to three references to:

ODC Network, %Bob Wandel 4214 56th Street, Holland, MI 49423
or email odc@outdoordiscovery.org