



## ODC NETWORK POSITION DESCRIPTION

**Title:** Summer Camp Youth Leader

**Reports to:** Jennifer Laforest, Naturalist

**Status:** Part-time, unpaid

**Timeline:** Up to 3 weeks in June, July, August 2024

**Overview:** The Summer Camp Youth Leader is an unpaid, volunteer position. This position assists at the Outdoor Discovery Center, and at off-site locations. The volunteer's primary job responsibilities include being a positive role model while interacting with ODC Summer Campers, assisting with camp activities (including set-up and clean-up), and assisting other staff in meeting the overall goals of the organization.

Interested applicants should meet the following **Requirements:**

- Individuals aged 13 - 18 years old
- Teens who want to share their love of nature and outdoor activities with younger kids
- Youth who can commit to at least one week, 8:30am - 12:30pm, Tuesday through Thursday, between June and August 2024

Participants can earn the following **Benefits:**

- Develop work experience, leadership skills and nature knowledge
- Accumulate Volunteer and Community Service hours
- ODC t-shirt to wear at camp

Youth Leaders will meet the following **Expectations:**

- Assist with camp activities; set-up and clean-up of materials and spaces; and other tasks as needed
- Attend a Training Session with other Youth Leaders on June 10
- Contact our camp leadership team with any questions

**ODC Network Diversity Policy Statement:**

The ODC Network is an equal opportunity employer. [Click here](#) to read our diversity statement.

**Hours:** Varying, average between 9-12 hours per week

**Compensation:** Unpaid. If applying for volunteer credit, the volunteer must coordinate with ODC Network staff and the sponsoring college or university

**Desired Skills:**

- Ability to pay close attention to details, instructions, and protocols
- Ability to present ideas effectively to younger children (general comfort with public speaking)
- Strong ability to work collaboratively and follow guidance

**Education/Experience/Requirements:**

- Individuals aged 13 - 18 years old
- Teens who want to share their love of nature and outdoor activities with younger kids

**General Responsibilities:**

- Assist with camp activities; set-up and clean-up of materials and spaces; and other tasks as needed
- Attend a Training Session with other Youth Leaders on June 10
- Support the overall goals of the ODC Network
- All other duties as assigned by VP of Programming or executive management team

**Physical Demands:**

This position requires the ability to work outside in various weather conditions. The Summer Camp Youth Leader must be able to walk, stand, and sit for extended periods of time.

*These job responsibilities represent only the essential and most significant duties of the position. An addendum that reflects special tasks, responsibilities or directives may be created for each staff person based upon their specific work agreement.*

\_\_\_\_\_  
Volunteer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date